

## CLARENDON HILLS PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

Tuesday, April 19, 2022

**Call to Order:** Trustee Goel called the meeting to order at 7:00 PM

**In Attendance:** Director Lori Craft, Trustees Derfiny, Goel, Gupta, Quinonez, Kilens, and Swanton

**Absent:** Trustee Jablonski

**Public Attendees/Comment:** No attendees from the public.

**Minutes:** The Board reviewed the minutes from the March Board Meeting. Trustee Derfiny moved to approve the minutes; unanimously approved.

**Executive Session.** Trustee Derfiny moved to go into Executive Session under 2(c)(1) of the Illinois Open Meetings Act to discuss employee matters at 7:03 PM, motion passed unanimously. The Board closed executive session at 7:56 PM.

**Treasurer's Report:** The Board reviewed the Transaction Detail for March 2022.

### Report of Library Affairs:

- **Library Service Statistics:** In March, the Library checked out 7678 physical items (4619 were checkouts; 3059 were renewals) and 1383 digital items. Overall, February checkouts in 2022 were 9061 compared to 9157 items in 2021 and 6594 items in 2020. In March, the total for the number of unique library card numbers used to check out items each day added up for the month was 1223. The total for unique library card numbers used to check out items in the month of March was 635.
- **Story Times at the Farmers Market:** The Library will be presenting a 30-minute Story Time outside near the Farmers Market on the second Thursday of the month at 11:30 am during the months the Farmers Market is occurring. This means there will be five Story Times (June 9, July 14, August 11, September 8, & October 13).
- **Scout Planting:** A troop of 2<sup>nd</sup> grade girl scouts asked if they could plant seeds to butterfly friendly flowers in the garden area. Director Craft communicated with the Friends of the Library garden committee and they agreed to work with this group of scouts on April 21 to plant seeds in the north/north east section of the library's garden area. The scouts are getting the seeds through the Hinsdale Rotary Club and the Rotary Club will want a sign – that they provide - placed in that area.
- **New Video Series:** Director Craft has created three new video series for the library's YouTube channel: Library Life Hacks, Collection Spotlight, and Behind the Scenes. The plan is to post new videos in these categories on a monthly basis. The three April videos (totalled together) have over 100 views.

**Buildings and Grounds:** Trustee Derfiny indicated that the "I'd Rather Bee Reading" bee sculpture is being fixed as it sustained some damage when it fell over due to wintry weather and rusty bolts. Trustee Derfiny was able to fill in the cracked areas with fiberglass caulk. Director Craft will paint the caulked areas to match the rest of the bee. When this is done, Trustee Derfiny will re-install the bee in front of the library with new anchors to secure it.

**Unfinished Business:**

- Director Craft contacted 3 architects to provide a quote for proposal of capital improvement to the Library. Shaun Kelly, who was recommended by the Evergreen Public Library, has responded and indicated that the proposal to develop meeting room area in the adult section of the Library is doable. He indicated his recommendation would be to create two study rooms. He also thought it could be possible to complete the job this year, depending on when it was started. In the May Board meeting, he will present a proposal for architect services for the study rooms project. The Board recommended getting at least one more bid from an architect, to compare. Director Craft indicated she will find a second architect to provide a bid as well.
- Director Craft reminded the remaining Board members who have yet to complete the Statement of Economic Interest to file it by the May 2<sup>nd</sup> deadline.

**New Business:**

- Given the surging inflation over the last year, the Board discussed cost of living increases to Library staff wages. Trustee Goel moved to increase the Library staff wages by 5% at this time. After additional discussion, Trustee Kilens moved to amend Trustee Goel's motion to increase the Library staff wages by 3% (instead of 5%) at this time. This motion passed 5-1 (Trustee Goel voted nay). Trustee Kilens moved to make the payroll increase apply to all Library employees and the motion passed unanimously.
- Director Craft indicated that the Library could have a table at one of the Clarendon Hills outdoor events in the summer, however, there would be a cost and it would likely require Board Member volunteers. She was going to find out the cost from the Clarendon Hills Chamber of Commerce. The Board asked Director Craft to see if the cost could be waived as the library is a non-profit local governmental unit. Director Craft said she would inquire about this.

**Adjournment:** Trustee Kilens moved to adjourn the meeting and the motion passed unanimously. The meeting was adjourned at 8:43 PM.

Submitted by Valli Gupta