

Clarendon Hills Public Library Social Media Policy

The Clarendon Hills Public Library (CHPL) views social media as a positive communication tool and a viable extension of the library beyond the library walls.

CHPL's social media content encompasses:

- library news, events, collections and services
- literature/author-related information, recommended reading lists, and relevant popular culture references
- news from or about local governmental entities, community organizations, and businesses.

Public comments, posts, and messages are welcome on CHPL social media sites. While CHPL recognizes and respects differences in opinion, all such interactions will be regularly monitored and reviewed for content and relevancy. All postings which contain any of the following will be removed from library social media sites:

- Obscene or discriminatory content
- Personal attacks, insults, or threatening language
- Potentially libelous statements
- Plagiarized or copy-written material
- Private, personal information published without consent
- Commercial promotions or spam
- Organized political activity
- Photos or other images that fall in any of the above categories

Abuse of the above policy may result in the responsible poster being barred from posting any subsequent messages to the library's social media sites. In addition, CHPL reserves the right to edit or modify any postings or comments for space or content, while retaining the intent of the original post. The library shall also be granted the right to reproduce comments, posts, and messages in other public venues. For example, a Facebook comment may be quoted in a newspaper or on the library website. Identifying information will be removed unless prior approval is granted by the user.

The Library is not responsible or liable for content posted by any person in any forum.

Approved by the Board of Trustees 2/19/2019